

SAN RAFAEL CITY SCHOOLS  
310 Nova Albion Way  
San Rafael, CA 94903

**ADDENDUM NO. 1  
TO  
REQUEST FOR QUALIFICATIONS**

**Terra Linda High School Gym + Frontage Project  
Design-Build Services  
RFQ # 19-07  
Addendum Date: August 5, 2019**

THIS ADDENDUM PROVIDES FOR:

CLARIFICATIONS AND RESPONSES TO QUESTIONS RECEIVED FROM PRE-QUALIFICATION MEETING ATTENDEES.

San Rafael City Schools has received the following questions and is providing responses as noted below.

1) The prequalification template asks for an audited financial statement. Would SRCS consider accepting a reviewed financial statement as an alternative?

**a) Answer: Audited financials are required.**

2) Our team has worked together on six university projects for a Community College District. These were not Design-Build projects, but we worked together on six successful education projects. Section VI of the RFQ asks how many Design-Build projects we have worked on together and how many of those projects have been K-12. We want to know if you will look favorably at our having worked together on successful projects, our financial soundness, our prior experience on the Terra Linda campus, our local presence, and our familiarity with Subcontractors capable of working on a project of this type? If the review and selection criteria is that we must have Design-Build projects together, and ideally K-12 projects, then we will not submit the RFQ. If this is not the determining factor of the review and selection criteria, then we will submit on the RFQ.

**a) Answer: See Addendum 1, Attachment A: Comparative Ranking Criteria**

3) Regarding financials: Is it acceptable to provide only one set of hardcopies and not provide them electronically? These are highly confidential documents, and providing multiple hard copies and electronic copies makes it difficult to keep this information confidential.

**a) Answer: Provide financial information in electronic format. This is required for transmittal to our confidential reviewing CPA.**

- 4) Questions II D 1-8 require information for MEP Contractors. Are we required to use MEP Subcontractors prequalified by SRCS for this project? If yes, would you confirm that the list on the bond website dated 7/10/19 is the most current list of prequalified Contractors?
- a) Answer: **Final Subcontractor selection is to be after the award of contract in accordance with Education Code 17250.35. The 7/10/19 list is the most current list of SRCS prequalified Contractors and Subcontractors, which will be updated for 2019/2020 soon.**
- 5) If MEP Subcontractors that we would like to team up with are not on the prequalified list yet, is there still time for them to get prequalified?
- a) Answer: **See answer to Question 4.**
- 6) There are questions in the RFQ that seem to be more oriented towards the General Contractor as the DBE who will be responsible for the project's insurance, bonding, etc. (I B. 1 - 5, I C. 1 - 2, IV A & B, V 1-6). However, the definition of a DBE in the RFQ is the Design-Build entity and the Design-Build team. Is it acceptable for just the GC as DBE to answer the above-noted sections and provide back-up documentation?
- a) Answer: **Not entirely. Please provide entity/team information for I B. 1-5. For I C. 1-2 Financial Capacity information for the GC only is acceptable. For IV A, Bonds provide information for the GC only. For IV B, Insurance, provide information for entity/team. For V 1-6, Safety, provide information for the GC.**
- 7) Question VI 5 states "Attach resumes or similar documents, not to exceed one page each, showing the experience, training, and qualifications for up to six proposed key personnel of the DBE. Is it acceptable for us to submit one or more resumes (one page each) from EACH member of the Design-Build team (Contractor, Architect, Civil, Structural, Landscape, Mechanical Sub, Mechanical Engineer, Electrical Sub, Electrical Engineer, Plumbing Sub, Plumbing Engineer) if that takes us over six key personnel?
- a) Answer: **Yes.**
- 8) Is an architecture firm allowed to be on more than one Design-Build team?
- a) Answer: **This would be allowed, however, the District finds significant potential for issues, especially during the Request for Proposal process.**
- 9) Please advise if we can also list private school jobs in exhibit A-2. The design-build exhibit A-1 allows both private and public jobs so we were hoping exhibit A-2 could apply to both private and public K-12 schools as well.
- a) Answer: **Exhibit A-2 may be used for private jobs. See Attachment 1: Comparative Ranking Criteria.**

10) Section V. (Safety) of the questionnaire is requesting information on the EMR and the recordable injury or illness rate. This reads as though each member (GC, Architect + consultants) must provide this information. Please confirm the General Contractor is the only member of the DBE that is required to produce this information.

a) Answer: **See answer to Question 6.**

Please submit any additional questions by 4:00 p.m. August 6, 2019.

**[END OF ADDENDUM]**

## ATTACHMENT A

### COMPARATIVE RANKING CRITERIA

#### San Rafael City Schools Capital Facilities Program

#### Design-Build Request for Qualifications:

#### Terra Linda High School New Gym + Frontage Improvements Project

### PROJECT INFORMATION MEETING

#### Comparative Ranking Criteria

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The District will evaluate Design-Build Entity responses and Statements of Qualifications in accordance with Section VIII. Evaluation.

The District, in determining the final group of 5 Pre-Qualified Firms, will utilize the following Comparative Ranking Criteria:

1. **Directly relevant Design-Build team experience.** Contractor and Architect previous DB team relationship and successful comparable project(s).
  - a. **K-12 Public School projects**
  - b. **Community College, University projects**
2. **Comparable project experience non-design build**, example working relationship of Contractor and Architect on successful and comparable **LLB projects**.
  - a. Examples of successful pre-construction services relationships.
  - b. Examples of meeting District budgets without sacrificing scope.
3. **Comparable project experience on non-design build**, example successful relationships with Contractor and Architect on traditional **design-bid-build projects**.
  - a. Examples of successful construction phase relationships. Including low change order rates, responsiveness of team members.

Note: **Exhibit A-1** may also be used to provide Lease-Leaseback and Design-Bid-Build Project References which provide examples of Comparable Project Experience.