

SAN RAFAEL CITY SCHOOLS
310 Nova Albion Way San Rafael, CA 94903

ADDENDUM NO. 1
TO
REQUEST FOR QUALIFICATIONS

HAZARDOUS MATERIALS CONSULTANT SERVICES

RFP # 23-21

Addendum Date: 08.15.2023

THIS ADDENDUM PROVIDES FOR:

CLARIFICATIONS AND RESPONSES TO QUESTIONS RECEIVED AS WELL AS
ADDITIONAL PROJECT INFORMATION.

- 1) Are covers, section dividers, and resumes excluded from the page count?
 - a) **Response:** Yes.
- 2) Does the San Rafael City Schools consider the utilization of an analytical laboratory as a subconsultant or a subcontractor?
 - a) **Response:** No.
- 3) Can you please tell us who our cover letter and application packet should be addressed to? We see the email address of tryan@srcs.org but can you provide the name, title, address and contact information (or as much of that is available) for us to include on our cover letter?
 - a) **Response:** Please Address Responses to:
SAN RAFAEL CITY SCHOOLS
ATTN: Tim Ryan
Sr. Director of Strategic Facilities Planning
310 Nova Albion Way
San Rafael, CA 94903
- 4) Can you clarify the page limitation? The RFQ states that it “shall be no more than twenty (20) pages in length” but also states that the “limitation excludes front/back pages and allowed appendices”. Does this mean that our application can be up to 20 pages in length, and we may print front and back? Or does it mean our application can be up to 20 pages and can only

include the front side of pages? (Since the application will be electronic my assumption is that it can only be 20 pages total (no back) but I wanted to make sure.

- a) **Response:** Submissions will only be accepted electronically, meaning there are not multiple surfaces to a page. A response should be limited to 20 pages. The most important, salient information which responds to the requested information should be included in the 20 pages, but additional information for sections may be included in the appendix. SRCS would ask that you are judicious in your inclusion of additional information.
- 5) Do you have any specific information regarding the scope of services that is not provided in the RFQ, such as how many school sites will be undergoing renovations and requiring hazardous materials consulting, is there a maximum contract value, is there a time frame for when the contracted work is expected to begin and a perceived end date for the contract? We can see in the RFQ the list of services that may be required under the contract, but we don't see any information about how large the scope of services will be or for what length of time the contract will cover.
- a) **Response:** Services will be for both Measure A & Measure B bonds, which contemplate several new buildings as well as large modernization projects at both the elementary schools and high schools within the district. These services would be expected to be performed over the next 6-8 years, with work expected to begin shortly after establishment of the qualified firm pool. There is no maximum contract value.
- 6) What was the duration of the previous on-call qualified consultant pool selection and who were the selected consultants?
- a) **Response:** The previous qualified consultant pool ran for approximately 6-7 years and included Norbay, Terracon, Millennium & Sensible.
- 7) Please provide a summary of task orders issued for the services included in the RFQ over the previous three years.
- a) **Response:** Tasks ordered during the previous three years included ACM, LCM & PCB testing for modernization and new construction projects, including testing of materials at demolished buildings and materials discovered during the course of construction. Air

monitoring & clearances as well as final abatement reports were procured, as was CAM-17 testing.

- 8) **Submission Deadline:** The submission deadline has been extended to Friday, August 18th by 5:00:00 p.m.

[END OF ADDENDUM]