

November 9, 2018

# Terra Linda High School Community Notice

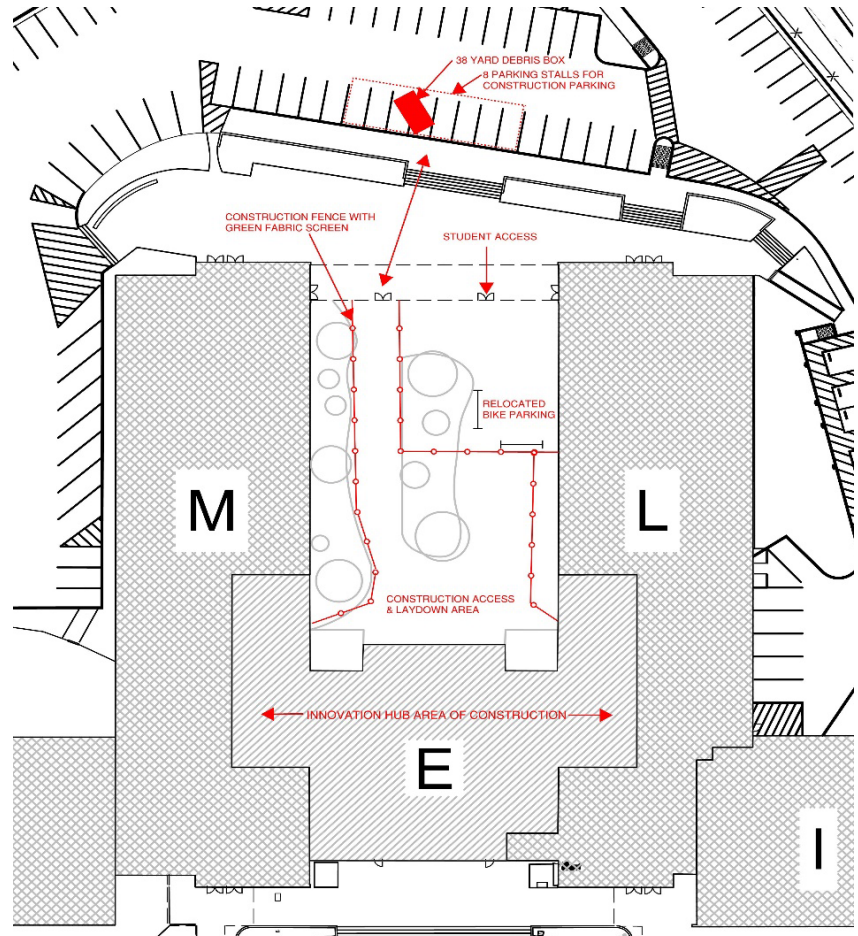
**Great News!** Preparations are well underway to move the Library, Staff Lounge, Library Computer Lab, College Career Center and some classrooms that need to be relocated in preparation for the construction of our exciting and modern Innovations Hub.

**Phase 1 – November 8 through November 26** - Library and Staff Lounge being relocated with participation by the library staff and Principal Dunlap,

**Phase 2 – December 21 through January 4** - Library Computer Lab, College Career Center and some Classrooms will be relocated.

Boxes and tape are available in the main office for those who want to get a head start on packing. Specific packing and labeling instructions are forthcoming.

We are working to minimize the impact of construction on the campus and will keep you updated on the relocation of existing spaces as well as provide you updates on Innovations Hub construction.



## Quick Look Schedule:

- **November 9<sup>th</sup>** - Packing and moving of Staff Lounge to Conference Room – Gym 1. The relocated Staff Lounge will be available for staff on November 13<sup>th</sup>.
- **November 9<sup>th</sup> through November 21<sup>st</sup>** - Packing and moving of Library to Staff Lounge. **Please Note:** For six school days, 11/13 – 11/20, the Library will not be accessible to students and staff.
- **November 26<sup>th</sup>** - The relocated Library will be accessible to students and staff.
- **December 21<sup>st</sup> – January 4<sup>th</sup>:** Relocation of Library Computer Lab to Room 58 (Culinary), College Career Center to Room 21, Rooms 7, 21, 25, 50, 52, 58, 109, 111/113, 310, and reconfigure of Room 54
- **January - June 2019:** Construction of Innovations Hub
- **August 2019:** Students/Staff occupy Innovations Hub
- **March 2019 – December 2020:** Construction of Student Commons
- **January 2021:** Students/Staff occupy Student Commons

If you have any questions, please contact Dr. Dan Zaich, Senior Director, Capital Improvements  
 415-492-3285 or [dzaich@srcs.org](mailto:dzaich@srcs.org)

24-hour Construction Hotline: (888) 446-SRCS (7727)

[www.srcsbondprogram.org](http://www.srcsbondprogram.org)